

**ELIGIBILITY CRITERIA**  
**Non-Teaching**

<b>S. #</b>	<b>Name of Post &amp; NPS</b>	<b>Max age limit</b>	<b>Qualification &amp; Experience</b>
1	Controller of Examinations (NPS-20)	55 years	Master's Degree/B.E with 18 years' experience in Establishment/Administration/academic in any Government/Semi Government Organization in BPS-17 and above.
2	Treasurer (NPS-20)	55 years	Master's Degree in Commerce, Economics, and in any other relevant subject with 18 years' experience in the field of Audit, Accounts, Budget & Financial Management with any Government/Semi Government Organization in grade-17 and above.
3	Director P&D (NPS-19)	50 years	Master Preference or first class B.E (Civil) with 12 years' experience in B-17 and above out of which 2 years must be in the relevant field in B-18
4	Senior Engineer (NPS-18)	45 years	First class B.E (Civil) with 5 years' experience in planning and implementation of Projects
5	Director Sports (NPS-18)	45 years	Master in Physical Education with 5 years' experience in relevant field with any Government/Semi Government organization in BPS-17.
6	Assistant Engineer (NPS-17)	35 years	First class B.E (Civil)
7	Data Analyst NPS-17	30 years	First class Master's degree in Computer Science/IT/Statistics/ or B.E in computer related discipline from a HEC recognized University/Institution.
8	Assistant Workshop Superintendent (NPS-16)	35 years	DAE (Mechanical) with three years relevant experience or B.E Mechanical
9	Assistant Director Sports (NPS-16)	35 years	Graduation in Physical Education
10	Computer Operator (NPS-16)	35 years	Graduation with diploma in CS/IT with 3 years' experience in relevant field.
11	Transport Officer (NPS-16)	35 years	DAE in Mechanical Technology 3 years' automobile experience or B.E Mechanical Engineering
12	Office Assistant (NPS-14)	28 years	Graduate from a recognized university with two years' experience of office work. Basic knowledge of MS office is mandatory. Typing speed 50 WPM
13	Steno Typist (NPS-14)	28 years	Intermediate with shorthand 100 WPM. Typing speed 50 WPM. Computer skills will be counted as preferable qualification

14	Shop Instructor MED (NPS-16)	28 years	DAE (Mechanical) from a recognized Institution
15	Lab Assistant MED (NPS-11)	28 years	DAE or B-Technology (Mechanical )qualification with 60% marks
16	Dispenser (NPS-8)	28 years	Matric and qualified dispenser by Government organization
17	Junior Clerk	28	Matric with typing speed 50WPM and basic knowledge of MS
18	Gym Fitness center in charge (NPS-7)	28 years	Matric having Training of Gym Fitness Centre Certificate.
19	Driver (NPS-7)	28 years	Literate with HTV driving License
20	Ground Man (NPS-6)	28 Year s	Matric having good knowledge of outdoor games
21	Indoor games in charge (NPS-5)	28 years	Matric with basic knowledge of indoor games
22	Photostat Machine Operator (NPS-5)	28 years	Middle with experience in relevant field
23	Mali (NPS-2)	28 years	Literate

**Deputy Registrar**